

# Villages of Westport Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.villagesofwestportcdd.com](http://www.villagesofwestportcdd.com)

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July 17, 2024

Board of Supervisors  
Villages of Westport Community Development District

Dear Board Members:

The Villages of Westport Community Development District Meeting is scheduled for **Thursday, July 22, 2024 at 5:30 p.m.** at the Highlands Regional Library, 1826 Dunn Avenue, Jacksonville, Florida 32218.

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments (*regarding agenda items below*)
- III. Fiscal Year 2025 Budget
  - A. Overview of Budget
  - B. Board Discussion
  - C. Two Public Hearings - Budget and Assessment Imposition for Fiscal Year 2025
    1. Consideration of Resolution 2024-07, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2025
    2. Consideration of Resolution 2024-08, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2025
- IV. Presentation Regarding CDDs
- V. Discussion of CDD Goals & Objectives
- VI. Consideration of Standard Operating Procedures for Onsite Staff
- VII. Discussion Items:
  - A. Updated Amenity Center Policies and Access Card Form
  - B. Access Card Issuance Process

- C. Security Cameras
- D. Community Survey Regarding Fitness Equipment Usage
- VIII. Consideration of Proposals:
  - A. Lake Management Proposals
  - B. Water Fountains
  - C. Fitness Equipment Maintenance
  - D. Irrigation Installation
- IX. Consideration of Resolution 2024-09, Modifying the FY 2024 Assessment Collection Schedule
- X. Staff Reports
  - A. Manager – Discussion Regarding the Fiscal Year 2025 Meeting Schedule
  - B. Attorney
  - C. Operation Manager
    - 1. Report
    - 2. Report Various Issues Throughout the Community
- XI. Supervisor’s Request
- XII. Public Comments
- XIII. Approval of Consent Agenda
  - A. Approval of the Minutes of the May 13, 2024 Meeting
  - B. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending June 30, 2024
  - C. Assessment Receipt Schedule
  - D. Approval of Check Register
- XIV. Next Scheduled Meeting – To Be Determined @ 5:30 p.m. @ Highlands Regional Library
- XV. Adjournment